



CODE OF CONDUCT AT A PROJECT OF THE EUROPEAN YOUTH PARLIAMENT CZECH REPUBLIC

I, _____, date of birth _____,
Forename Surname

with permanent residence at _____

as a legal guardian of the minor:

_____, date of birth _____,
Forename Surname

with permanent residence at _____

agree to the terms specified in this Code of Conduct at the project:

I. GENERAL CONDITIONS

- 1) The Evropský parlament mládeže v ČR, z.s. (hereinafter EYP CZ), commits to organise projects in accordance with the Statute of EYP CZ. **Project** refers to an event that lasts at least 24 successive hours involving an overnight stay. **Organising Team** refers to members of EYP CZ who were appointed by the Board of EYP CZ as those in charge of organising the project.
- 2) Participants attend projects of EYP CZ out of their own free will. Participants who are minors attend projects solely with the consent of their legal guardian.
- 3) The Board of EYP CZ appoints one of its members or any other authorised person as the Child Protection Officer (hereinafter CPO) for every project of EYP CZ. CPO serves to protect minors from actions of persons which are in conflict with the law, this document or moral development.
 - a) CPO carries out their duty impartially and independently.
 - b) CPO reports directly to the Board of EYP CZ.
- 4) The Board of EYP CZ appoints one of its members or any other authorised person as the Person Responsible for Safety of the Project (hereinafter **Safe Person**) for every project of EYP CZ. Participants can contact the Safe Person in case of a mental or any other unease as well as to report serious and grave incidents of an inappropriate behaviour (be it bullying, harassment or other harmful or dangerous behaviour) to them.
- 5) Participation in the project begins at the moment of registration at the project and ends usually at the moment the President of the session declares the session closed, unless announced otherwise.

II. PARTICIPANT'S OBLIGATIONS

- 1) The participant is responsible for themselves to the extent specified by the law.
- 2) The participant is obligated to:
 - a) Fully comply with the laws of the Czech Republic or the laws of the state in whose territory a part of the project takes place, and is responsible for fulfilling any visa requirements to enter the Czech Republic;
 - b) Comply with instructions from the Organising Team and, where appropriate, instructions from other members of the Officials Teams;
 - c) Behave in a way that does not reflect negatively on the EYP, EYP CZ or other participants;
 - d) Behave as a representative of EYP CZ during the whole duration of the project, even outside the official programme elements.
 - e) As a member of the Officials Team, act as a role model and behave respectfully towards other participants:
 - i) maintain a positive and welcoming environment for all participants,
 - ii) maintain and promote a respectful attitude towards personal and other differences,
 - iii) not engage in any conduct that is unfair or abusive towards others,
 - iv) reject any form of discrimination and exclusion, as well as shaming or humiliation,
 - v) refrain from, discourage and intervene when observing peer pressure to engage in any type of physical or sexual activities with another individual or to drink alcohol;
 - vi) take a stance when any of the above behaviour is witnessed to discontinue it, as well as report it to the Safe Person when appropriate.
 - f) Report any information related to possible child abuse, illegal or immoral activities or abuse of this document to the CPO and do so without undue delay, immediately after detecting it;
 - g) Report serious and grave incidents of an inappropriate behaviour (be it bullying, harassment or other harmful or dangerous behaviour) to the Safe Person in accordance with the procedure set out in the Policy on safeguarding safety and dignity in EYP.¹
 - h) Not retreat from the group during group transfers;
 - i) Not retreat from buildings where parts of the programme take place without prior authorisation by the Organising Team;
 - j) Attend all official parts of the programme;
 - k) Maintain order and tidiness in all areas;
 - l) Compensate for any damage caused by them to the extent specified by the law.
- 3) Bullying or harassment of any kind—whether verbal, non-verbal, physical aggression, sexual or emotional—is not tolerated at any project of EYP CZ.
- 4) Team leaders must inform their team members of the right to receive feedback and must comply with the specific regulations that apply to their position as required by the EYP Evaluation Policy.²

¹ See articles 22–27 of the Policy available at http://bit.ly/EYP_Policy_Safety_Dignity.

² Available at http://bit.ly/EYP_Policy_Evaluation_Feedback



III.

HEALTH PROTECTION AND SAFETY MEASURES

- 1) Participants are required to follow the instructions of the Organising Team.
- 2) Every participant must have a comprehensive health/travel insurance, which includes coverage of medical help, third-party liability and repatriation. The participant must always carry their insurance card, as well as an ID card or passport should medical help be needed. Participants may be required to show proof of their health/travel insurance coverage during registration.
- 3) The participants must inform the Organising Team about any injury, damage to property or any other problem which might occur during the project, without undue delay.
- 4) The participant must confirm that they have read and understood the Code of Conduct, the Policy on safeguarding safety and dignity, EYP Welfare Policy and the Policy on Feedback and Evaluation.

IV.

SESSION PROGRAMME

- 1) EYP CZ commits to provide the participant with a programme which will respect their needs and have balanced academic, cultural and social aspects.
- 2) The participant is expected to attend every official part of the programme. Should any serious condition prevent them from doing so, they shall inform the Organising Team without undue delay.
- 3) The participant must respect the internal regulations of all facilities where they are present.

V.

ALCOHOL CONSUMPTION, SMOKING AND OTHER HARMFUL ACTIVITIES

- 1) The participant understands that during the evening programme, they may find themselves in a venue where alcohol is consumed.
- 2) A participant under 18 years of age is prohibited from consuming alcohol and smoking.
- 3) Participants, regardless of their age, are prohibited from consuming beverages with more than 15% of alcohol volume.
- 4) The participant is prohibited from passing alcohol and/or tobacco on to participants younger than 18 years of age.
- 5) Participants are prohibited from consuming alcohol and smoking in or around certain buildings, especially the accommodation, the school and other buildings where Committee Work and Teambuilding take place.
- 6) Alcohol may be consumed only during the evening session programme.
- 7) A participant over 18 years of age agrees to consume alcohol within the limits of decency and that the alcohol intake will not limit them in other parts of the programme.
- 8) Participants are strictly forbidden from using, possessing and dealing narcotic and psychotropic drugs prohibited by the law. Violation of this rule will result in an immediate exclusion of the participant from the project as well as the Police of the Czech Republic being notified.



VI.

SEXUAL CONDUCT AND RELATIONSHIPS

- 1) The participants must respect the Czech laws setting the age of sexual consent.
- 2) The EYP operates under a clear consent culture—everything that is not a yes is a no.
- 3) The participants, team leaders and EYP CZ are expected to promote a safe environment free from sexual misconduct as stated in the EYP Welfare Policy.
- 4) Participants are obligated to read and abide by the Policy on safeguarding safety and dignity in EYP³, especially articles 10–12 regarding romantic and intimate activities with persons in position of trust and Officials involved in one's evaluation process, and the EYP Welfare Policy⁴.

VII.

FEES

- 1) EYP CZ may require the participants to pay a fee, which will be used effectively to financially secure the project. EYP CZ tries to co-finance every project from alternative sources so that the price for the participants is as low as possible.
- 2) EYP CZ will refund the full amount of the fee in case the participant cannot participate in the project and notifies the Organising Team at least 10 working days before the beginning of the project.

VIII.

FINAL PROVISIONS

- 1) By accepting these terms, the participant agrees with the processing of personal data and gives consent to take photos and audio-visual material.⁵
- 2) Personal data filled in this document are processed in compliance with the General Data Protection Regulation (GDPR) and EYP CZ Personal Data Protection Policy.⁵
- 3) The participant understands the possibility of being excluded from the project in case of a serious breach of these rules. The chaperone will be notified immediately, if present, and in the case the participant is a minor, their legal guardian will be notified. EYP CZ will not reimburse the participant in any way should they be excluded from the project.
- 4) A violation of these rules may also result in other disciplinary actions including, but not limited to reprimands, mention of the behaviour in the participant's evaluation, inability to be selected to International Sessions or other events organised on an international level and a temporary or permanent indefinite expulsion from all EYP events, both national and international.
- 5) Complaints in case of serious breach of the Code of Conduct can lead to further consequences being imposed by the Governing Body of the EYP, following complaints submitted to the Safe Core Team.

Place

Date

Signature of the legal guardian

³ Available at http://bit.ly/EYP_Policy_Safety_Dignity.

⁴ Available at http://bit.ly/EYP_Welfare_Policy.

⁵ Available at <http://www.eyp.cz/informace-dokumenty>.